

**ENGR 0715: Engineering Applications for Society  
University of Pittsburgh**

**TEAM 7**

**Progress Report #2**

**Team Meeting Date:** *January 22, 2009*

**Meeting Roles**

**Team Members:** Declan Wilson(dww13@pitt.edu)  
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Primary Facilitator  
Secondary Facilitator  
Scribe  
Timekeeper

**Community Partner:**

Hill House Association

**Project Description:**

Create Awareness and accessibility to existing and proposed Green-up lots and Hill district walking paths. Designing and distributing a website, signs and brochures for the project while incorporating historic and cultural aspects of the Hill district.

**MEETING SUMMARY**

**Accomplishments:**

1. Took further steps describing our project
  - a. Made a list of all clients
  - b. Made a list of needs of our clients
  - c. Made a list of our targets for the project
  - d. Developed a problem statement
  - e. Developed a WBS which took detailed steps up until the proposal then described the milestones after the proposal
2. Contacted people to get resources to work on our project
  - a. E-mailed Dr. Lund to get journals of previous groups
  - b. Sent a second, more manageable, e-mail to Terri Baltimore

**Task Items:**

1. Get previous groups journals
2. Get locations of lots from Terri Baltimore

**Issues/Concerns:**

1. We have had trouble getting a response from Terri Baltimore likely because we sent a e-mail that would be hard for her to respond to
2. We do not have journals from previous groups to see their approach to trail making and sign designing

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