

**ENGR 0715: Engineering Applications for Society  
University of Pittsburgh**

**TEAM 7**

**Progress Report #1**

**Team Meeting Date:** *January 13 and 15, 2007*

**Meeting Roles**

**Team Members:** Blair Suter (bcs27@pitt.edu)  
Declan Wilson (dww13@pitt.edu)  
Rebecca McGinley (ram119@pitt.edu)  
Michael Sweriduk (mes176@pitt.edu)

Primary Facilitator  
Secondary Facilitator  
Scribe  
Timekeeper

**Community Partner:**

Hill House Association

**Project Description:**

Create awareness and accessibility to existing and proposed Green-up lots and Hill district walking paths. Designing and distributing a website, signs and brochures for the project while incorporating historic and cultural aspects of the Hill district.

**MEETING SUMMARY**

**Accomplishments:**

1. Wrote a project description
  - a. Identified the needs of our client
  - b. Discussed the problems from ambiguity of description
    - i. Emailed Terri to attempt to set up a meeting time to clarify our project
2. Went to the Hill district
  - a. Looked at Green-up lots
  - b. Walked the previous groups trail

**Task Items:**

1. Look over notes, come up with specific wants of community partner (All)
2. Research history of the Hill district (All)
  - a. If you break down tasks using second or third level outlines, the name of the person responsible will be next to the lowest level items (Name here)
  - b. It is important to breakdown each task into its most fundamental steps (Name here).
3. Look at all previous groups that have worked with Hill House
  - a. Team 7 from 2008 (Blair)
  - b. Team 6 from 2008 (Rebecca)
  - c. Teams 3 & 4 from 2007 (Declan)
  - d. Teams 5 & 6 from 2007 (Mike)

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**Issues/Concerns:**

1. We are uncertain of the specific locations of all of the Green-Up lots
2. There are a few questions we have with the project description
  - a. Uncertain if there is a specific task that the Hill House wants us to complete, or if they simply are accepting of any help
  - b. We cannot be certain if we are choosing a project of reasonable difficulty
  - c. There are many aspects of the projects that we are choosing and we are unsure how we can incorporate them all in the project description