

|   | Good | Be Very Careful | Needs Extensive Work |   | Good | Be Very Careful | Needs Extensive Work |
|---|------|-----------------|----------------------|---|------|-----------------|----------------------|
| <b><u>Presentation/ Design</u></b><br>Report is professionally presented, follows all formatting requirements   |      |                 |                      | <b><u>Conclusion</u></b><br>Conclusion reflects subject and development of paper; communicates this paper's contribution to subject/issues    |      |                 |                      |
| Title, headings, design elements (graphics, bulleted lists, etc.) <b>contribute to</b> communication of key information   |      |                 |                      | <b><u>Mechanics</u></b><br><b><u>Grammar</u></b><br>Grammatical conventions consistently followed   |      |                 |                      |
| <b><u>Content</u></b><br><b><u>Abstract</u></b><br>Clearly informs readers of paper's subject, subject's significance, major resources, sequence of paper's information   |      |                 |                      | <b><u>Sentence Construction</u></b><br>Sentence structure is consistently correct; sentence structure contributes to clarity of communication |      |                 |                      |
| <b><u>Introduction</u></b><br>Establishes focus/theme/premise of paper; communicates paper authors' perspective on subject/issues; communicates overall relationships between concepts, research and issues                                   |      |                 |                      | <b><u>Punctuation</u></b><br>Conventions of punctuation consistently followed   |      |                 |                      |
| <b><u>Body</u></b><br><b><u>Definitions</u></b><br>Definition of "sustainability" clearly established early on in paper; other key definitions established as necessary   |      |                 |                      | <b><u>Spelling/Word Choice</u></b><br>Spelling is consistently correct; correct, <b>appropriate</b> wording used throughout paper             |      |                 |                      |
| <b><u>Connections/Coherence</u></b><br>Connections, transitions within and among sections sufficiently established and detailed; relationship between <u>defined</u> concepts, research and conclusions clearly communicated throughout paper |      |                 |                      | <b><u>Citations/References</u></b><br><b>All necessary</b> in-text citations provided; "References" section is <b>accurate and complete</b>   |      |                 |                      |
| <b><u>Research Use</u></b><br>Paper authors' present clear, logical analysis of research; maintain connections between research and analysis  |      |                 |                      | <b>Grade &amp; Further Comments on Reverse ►►►►</b>   |      |                 |                      |